

Date: October 13, 2022

Location: Trades Centre

In Attendance:

**CISS/Consultant Meeting**

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| **CIS:** | Benita Behn, Corinne Diamond-C, Kathi Dickie |
| **CIS: via Zoom** | Celine Kotchea, |
| **C&C:** | Roberta Michel |
| **Staff/Notetaker:** | Crystal Dussault |
| **Guests:** | Sue Gower |

ORDER OF BUSINESS

1. Meeting Called to Order at 4:44pm

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| **2. Proposed Education Department Structure:**  *Kindness, Compassion, Empowerment* | **a) Graphic**  Graph represents building people up  Need motion of endorsement for graphic  **MOTION:** “To approve the strategic plan proposed by Sue Gower on a six month term.”  **Moved by:** Kathi Dickie **Seconded:** Corinne Diamond-C  **Approved by consensus**  **b) Location of offices**   * **IN-CAMERA** |
| **3. Draft Job Descriptions** | **a) Education Liaison**  **b) Principal, Chalo School**  **c) Education Coordinator**  **d) More to come (if structure works)** |
| **4. Accessing Budgets** | We need a motion tonight to allow all education budgets to be accessible  We need monthly statements from finance  Sue is the consultant for CIS and should have access to budgets  **MOTION:** “Effective immediately the financial statements and budgets to be forwarded to the CIS board and the Education Liaison.”  **Moved by:** Kathi Dickie **Seconded:** Corinne Diamond-C  **Approved by consensus** |
| 1. **Policy Review** | **a) Principal Evaluation Policy**  **MOTION:** “To approve the Principal Evaluation Policy and process in proper format.”  **Moved by:** Corinne Diamond-C  **Seconded:** Kathi Dickie  **Approved by consensus**  Still in process  Clerk to put in proper format  **b) Other** |
| 1. **Independent School Update** | **a) Policies**   * Need to be sent in by November 30th to remain in good standing |
| **7. Student Behavior Plan** | Creating plans with the school with parents and with the board |
| **8. School Atmosphere** | **a) Entrance, drums**  Dismantle the front entrance  Bring back some culture, especially at the entrance |
| **9. Other (if anything else comes up while Sue is in the school)** |  |

**Meeting Adjourned 7:04pm**

APPROVED

Next Meeting: November 24, 2022 (Sue Gower meeting)

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| Chair- Benita Behn | Vice chair- | Kathie Dickie |
| Celine Kotchea | Corinne Diamond-C |  |