



CIS / Liaison Meeting

Date: January 12, 2023
Location: Trades Centre

In Attendance :

CIS:	Kathi Dickie, Celine Kotchea
CIS: via Zoom	Corinne Diamond-C
C&C Rep:	
Staff/Notetaker:	Crystal Dussault
Guests:	Sue Gower

ORDER OF BUSINESS

1. Meeting Called to Order at 5:10 pm

<p>2. Meeting Minutes Review</p>	<p>a) November 24th meeting minutes Adopt November 24, 2022 meeting minutes Approved by consensus</p>
<p>3. Report on Action Items</p>	<p>a) Policies</p> <p>Field Trip Policy – STILL IN PROGRESS Waiting for feedback from HR Paragraph 2 (see attached draft policy) is standard in every First Nations schools policy Page two, clause 2.6 (see attached draft policy) is being investigated by HR</p> <p>Child Abuse or Neglect Policy – STILL IN PROGRESS This is immediate priority The Principal and school Counselor are going over whole policy Determining proper Protocol Agreements</p> <p>Transportation Policy - Approved by Consensus Approved to adopt draft policy Signed by two attending Directors</p> <p>Learning Resources Policy – Approved by Consensus Approved to adopt draft policy Signed by two attending Directors</p> <p>b) Tutoring Conflict See attached Briefing Note</p> <p>c) Principal Contract Still being worked on by HR Almost ready to go to legal</p>

<p>4. Society Status</p>	<p>In regard to page 13, section 8 in the Societies Act, serious consideration needs to be taken in dropping Independent Status for Chalo School Education Liaison made recommendations. See attached briefing note for all recommendations</p> <p>MOTION: "To accept the recommendations on the Societies Act."</p> <p>Moved by: Kathi Dickie Seconded by: Celine Kotchea</p> <p>Approved by Consensus</p>
<p>5. Budget Timeline and Process</p>	<p>a) For the Education Department budgets to be accurate and reflect programming, the budgets need to be developed by the individuals who oversee the department programming. Draft budgets are in the process of being completed by the Education Department staff.</p> <p>b) The Chalo School Principal has been responsible for developing all Chalo School department budgets.</p> <p>c) The Education Coordinator has been responsible for developing both Post-Secondary and Education & Skills Training budgets</p> <p>d) The Administrative Assistant to CIS has been responsible for developing Department 710, Finance, and Administration budgets.</p> <p>e) Any grant funding budgets have followed the Finance Department rules.</p> <p>f) The Education Department staff have worked with the Finance Department to reflect accurate budgeting guidelines of the FNFN.</p> <p>g) Director of Finance complimented the Education staff for their due diligence in attending to the budget planning.</p> <p>h) Budgets will be given to the CIS at the January 12th meeting</p> <p>i) Feedback/questions regarding the budgets need to be received by Friday, January 20th.</p> <p>j) Questions will be answered during the week of January 23rd, and hoping to have draft budgets approved by the CIS on or by January 27th.</p> <p>The Principal, Education Coordinator, Clerk to CIS, and Education Liaison will be presenting the budgets to Council on February 15th.</p> <p>ACTION ITEM: Board to go over draft budget summaries within the next week.</p> <p>ACTION ITEM: Clerk to arrange meeting for next week with the Principal, Education Coordinator, and the Board to answer questions regarding the budget summaries.</p>

6. Education Department 5 Year Strategic Plan	See attached briefing note Add recruitment, governance, and instruction to priorities. ACTION ITEM: Education Liaison to revise Action Plan
7. January 2023 Meeting with Council Suggested Topics	a) Organizational Chart b) Society Status Update c) Budget Procedures d) Policy Review e) Review of Education Department 5 Year Strategic Plan f) Other
8. Other	Currently trying to find/hire another math/science teacher Vaccine Policy Got lost in legal Highly recommended by HR to not implement policy ACTION ITEM: Education Liaison to get this recommendation in writing from HR

Meeting Adjourned at 7:04pm
Next Meeting: TBA

Documents attached:

- Societies Act Briefing Note
- Tutoring Question Briefing Note
- 5 Year Strategic Action Plan Briefing Note

COPY

Chair- Benita Behn	Vice chair-	Kathie Dickie
Celine Kotchea <i>Celine Kotchea</i>	Corinne Diamond-C <i>Corinne Diamond-C</i>	

